



2022 CMAP Nomination Form

Tips and Information for Nominators

[SAMPLE FORM](#)
PDF will not save your responses.

Important Notes:

- **RECOMMENDED:** Save the information you want to submit in a Word document, before you start, in case you experience any technical difficulties with the online system.
- To preview all of the questions you will need to respond to, so you can prepare in advance, you can access sample of the questions on the nomination form at: sask.coop/events/co-op-merit-awards.

How This Online System Works:

You can work on the nomination at different times and come back to it/submit it later.

- Clicking "NEXT" saves the content on each page. If you don't click next before exiting the system, your content will not be saved.
- When you come back to this website, it will start you at the beginning of the nomination form (this page) again... but your content should be saved in the system - click next and your already entered information should be in the form.

* Please contact us if you're unsure how much information was saved in your nomination, we can forward you a copy of what info. is already saved in the system.

NOTE: You will only be able to submit ONE nomination through this link.

If you need to submit multiple nominations, please contact Tracey and she will send you additional links, or you can submit your nomination in Word if necessary.

For an existing/incomplete nomination, to add more information/edit later, you can use the same link you clicked to access this system (<https://www.surveymonkey.com/r/2022CMAP>) to come back to your *partially completed* nomination to edit existing responses and add more information as needed, up until you click "DONE" at the end of the nomination form. After you click "DONE" and your nomination form is submitted, you will no longer be able to edit that nomination.

-Mandatory questions have a "*" in front of the question number. You will not be able to proceed to the next page of the form or submit the nomination until the mandatory questions are answered.

-To submit multiple nominations, you will need to get a second (or third) link from Tracey. Please contact her at tracey.quiring@sask.coop or (306)343-3583. Or submit offline in a Word document, by email.



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Tips for Nominators

Tips for Nominators:

-**Include specific examples of the nominee's contributions** to the betterment of each co-operative they've been involved with. In addition to listing the boards and organizations the nominee has worked with, provide examples of the role they played in some of the milestones or significant achievements of the organization. We recommend that you share stories of the impact your nominee has had. Only submitting a listing of the nominee's roles will not be sufficient to earn them a Co-op Merit Award. **The Committee is looking for stories and details of the actions your nominee has taken and how your nominee has created a positive impact.**

-You may need to gather information from other co-operatives or organizations they've been involved in so that you can submit a complete application. Letters of support will strengthen your nomination. Ask those who have worked or served with the nominee to write a letter outlining stories and specific examples of the nominee's contributions to co-operatives.

-Nominations are not only assessed on length of service, but also on the specific contributions and innovations the nominee has made to the organization(s) and the community while in each role.



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Nominee and Nominator Information

1. Nominee Contact Information and Details

| | |
|---|--|
| Nominee Name | |
| First Name Used | |
| Name of Co-operative or Credit Union | |
| Mailing Address | |
| City/Town | |
| Province | |
| Postal Code | |
| Best Phone Number to Contact Nominee at | |
| Email Address | |
| Is nominee deceased? | |
| If nominee is selected, please list media that should be notified | |
| If nominee is selected, please list trade publications, professional networks, etc. that should be notified | |

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2. Nominator Information

| | |
|-------------------|--|
| Name of Nominator | |
| Organization | |
| Position | |
| Mailing Address | |
| City/Town | |
| Province | |
| Postal Code | |
| Phone | |
| Email | |

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* 3. Nominator Declaration

As the nominator, I certify that all information provided in this application is accurate and true to the best of my knowledge.



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SECTION 1: CO-OPERATIVE EXPERIENCE

Questions 4-8 provide a place for you to list co-operatives your nominee has been involved in. Question 9 provides space to list any additional co-operatives. On the next page of the survey you will have space to tell us about the accomplishments and impact of your nominee's co-operative contributions.

4. Please provide details on a co-operative your nominee has been involved in:

| | | |
|---|----------------------|----------------------|
| Name of Co-operative | <input type="text"/> | <input type="text"/> |
| Type of Organization (Local, Provincial, National, International) | <input type="text"/> | <input type="text"/> |
| Position/ Office Held (e.g. Director of the Board) | <input type="text"/> | <input type="text"/> |
| Duration (e.g. 2002-2012) | <input type="text"/> | <input type="text"/> |

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5. Please provide details on another co-operative your nominee has been involved in:

| | |
|---|----------------------|
| Name of Co-operative | <input type="text"/> |
| Type of Organization (Local, Provincial, National, International) | <input type="text"/> |
| Position/ Office Held (e.g. Director of the Board) | <input type="text"/> |
| Duration (e.g. 2002-2012) | <input type="text"/> |

6. Please provide details on another co-operative your nominee has been involved in, if applicable:

| | | |
|---|----------------------|----------------------|
| Name of Co-operative | <input type="text"/> | <input type="text"/> |
| Type of Organization (Local, Provincial, National, International) | <input type="text"/> | <input type="text"/> |
| Position/ Office Held (e.g. Director of the Board) | <input type="text"/> | <input type="text"/> |
| Duration (e.g. 2002-2012) | <input type="text"/> | <input type="text"/> |

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7. Please provide details on another co-operative your nominee has been involved in, if applicable:

| | |
|---|----------------------|
| Name of Co-operative | <input type="text"/> |
| Type of Organization (Local, Provincial, National, International) | <input type="text"/> |
| Position/ Office Held (e.g. Director of the Board) | <input type="text"/> |
| Duration (e.g. 2002-2012) | <input type="text"/> |

8. Please provide details on another co-operative your nominee has been involved in, if applicable:

| | |
|---|----------------------|
| Name of Co-operative | <input type="text"/> |
| Type of Organization (Local, Provincial, National, International) | <input type="text"/> |
| Position/ Office Held (e.g. Director of the Board) | <input type="text"/> |
| Duration (e.g. 2002-2012) | <input type="text"/> |

9. If there are additional co-operatives your nominee has been involved in that you'd like to tell us about, please list them here:



SECTION 2: CO-OPERATIVE ACHIEVEMENTS

This page is designed for you to tell us about the impact, achievements, innovations, and benefit to co-operatives your nominee achieved while involved in the co-operatives you told us about on the last page. Please provide an example for each question from at least one co-op.

* 10. Outstanding Achievements or Innovations

Provide details or examples that demonstrate the nominee's achievements or innovations and commitment to and promotion of co-operative values, principles or the co-op model. Please provide a story or two about the actions your nominee took - HOW did your nominee contribute to co-operative achievement or innovation?

| | |
|--|--|
| | |
|--|--|

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* 11. Co-operative Ventures

Provide details of how the nominee made a significant contribution to the development or expansion of co-operatives. Please provide a story that will tell the committee about your nominee's actions, not just the roles they served in.

| |
|--|
| |
|--|



SECTION 3: PERSONAL ATTRIBUTES

Aside from your nominee's formal accomplishments and contributions, we'd like to know more about their leadership skills, role modeling, and why you believe they should be selected to receive an award. As with the previous section, please include an example or story from at least one co-op for each question.

* 12. Role Model

How is the nominee a role model for current and future co-operators?

Provide a story or examples that demonstrate how this individual inspires others as a role model, leader or has significantly improved the quality of life in the community through involvement with co-operatives and/or credit unions. The nominee's contribution rather than years of service will be considered.

* 13. Why do you believe your nominee should be selected to receive a Saskatchewan Co-operative Merit Award?

Provide a story or examples that demonstrate why your nominee is deserving of an award. For example, you may want to tell us about: their leadership abilities, teamwork and communications skills, their ability to be strategic, or analytical, or be relied upon to get projects done, etc. What attributes do they have that makes them an asset to your co-operative?

The committee already knows what roles your nominee served in, here the committee is looking for stories and details of their actions.

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SECTION 4: COMMUNITY INVOLVEMENT AND VOLUNTEER SERVICE

Please tell us more about your nominee's community involvement outside of the co-operative sector. Questions 14-17 allow you to list specific organizations, and Question 18 provides additional space if there are more organizations to list.

14. Please provide details on your nominee's community involvement and/or volunteer service:

| | | |
|---|----------------------|----------------------|
| Name of Organization | <input type="text"/> | <input type="text"/> |
| Type of Organization (Local, Provincial, National, International) | <input type="text"/> | <input type="text"/> |
| Position / Office Held / Role (e.g. Director of the Board) | <input type="text"/> | <input type="text"/> |
| Duration (e.g. 2002-2012) | <input type="text"/> | <input type="text"/> |

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15. Please provide details on your nominee's community involvement and/or volunteer service, if applicable:

| | |
|---|----------------------|
| Name of Organization | <input type="text"/> |
| Type of Organization (Local, Provincial, National, International) | <input type="text"/> |
| Position / Office Held / Role (e.g. Director of the Board) | <input type="text"/> |
| Duration (e.g. 2002-2012) | <input type="text"/> |

16. Please provide details on your nominee's community involvement and/or volunteer service, if applicable:

| | |
|---|----------------------|
| Name of Organization | <input type="text"/> |
| Type of Organization (Local, Provincial, National, International) | <input type="text"/> |
| Position / Office Held / Role (e.g. Director of the Board) | <input type="text"/> |
| Duration (e.g. 2002-2012) | <input type="text"/> |

17. Please provide details on your nominee's community involvement and/or volunteer service, if applicable:

| | |
|---|----------------------|
| Name of Organization | <input type="text"/> |
| Type of Organization (Local, Provincial, National, International) | <input type="text"/> |
| Position / Office Held / Role (e.g. Director of the Board) | <input type="text"/> |
| Duration (e.g. 2002-2012) | <input type="text"/> |

18. If there are additional community organizations or volunteer experiences your nominee has been involved in that you'd like to tell us about, please list them here. You may also provide examples of the impact or achievements of your nominee's community/volunteer efforts here.



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SECTION 5: AWARD CATEGORY

Please select the award category you think is the best fit for your nominee. The committee may also consider nominees for other categories.

*** 19. Award Category**

Please select which Award you believe your nominee should be considered for.

- Lifetime Co-operative Achievement Award
- Co-operative Contribution Award
- Co-operative Enterprise Award
- Co-operative Young Leaders Award

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SECTION 6: AWARD SPECIFIC QUESTIONS

These questions are for the Co-operative Enterprise and Young Leader Awards only. You will only be directed to this page on the online survey format if you need to complete these questions.

20. How has the co-operative or credit union created or implemented solutions that improve benefits to members, the community or the sector? (Co-op Enterprise Award only)

21. Additional Information on the Co-operative Being Nominated (Co-op Enterprise only)

| | |
|-------------------------|----------------------|
| Date of Incorporation | <input type="text"/> |
| President | <input type="text"/> |
| General Manager / CEO | <input type="text"/> |
| Mandate of Co-operative | <input type="text"/> |

22. Highlight how a community need was met and the value and impact this had on the community. Please include information that details demonstrated results of this initiative. (Co-op Enterprise and Young Leaders only)



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Thank you for your nomination.

You can come back to this nomination form and edit it up until you click "DONE" to submit this nomination. After that, if you need to submit another nomination, please contact Victoria (info. below) to get another link to the nomination form.

PLEASE CLICK THE "DONE" BUTTON BELOW TO SUBMIT YOUR NOMINATION.

If there is anything else you'd like to add to the nomination, you may enter additional comments below, or add additional information, submit letters of support, or send other supplementary material:

by email- tracey.quiring@sask.coop or

mail to Saskatchewan Co-operative Association, 1515 20th Street West, Saskatoon, SK S7M 0Z5.

If you have **questions or technical difficulties**, please email Tracey or phone her at 1-306-343-3583.

You will be notified who this year's Award recipients are after the Selection Committee has made their decision.

Thank you for taking the time to nominate someone for a Saskatchewan Co-operative Merit Award.

23. Any other comments or information to add?